

SHIELLAH QUINTOS

ULTIMATE EXPERIENCE

- WCBU Volunteer Coordinator, 2015- present
- WFDF Game Advisor and Trainer, WUCC 2014 – present
- USAU Certified Tournament Director, 2015 – present
- AUDL Referee, Royal de Montreal, 2013 - present
- USAU Northeast Regional Observer Coordinator, 2011 - present
- USAU Certified Observer and Trainer, 2007 – present
- USAU/UPA Club Championships Volunteer Coordinator, 2003 - 2012
- UPA Northeast Mixed Regional Coordinator, 2003 – 2008
- Executive Director, Canadian Ultimate Players Association, 2004 - 2006
- Executive Director, Association de Ultimate de Montréal, 2002 - 2008

COORDINATION AND EVENT MANAGEMENT SKILLS

- Organized municipal, national and international ultimate tournaments from top to bottom
- Recruited, trained and managed volunteers for ultimate and Toastmaster events
- Solicited event sponsors and developed sponsorship and partnership programs
- Made decisions in high energy, fast paced environments

COMMUNICATION AND LEADERSHIP SKILLS

- Achieved Advanced Communication and Leadership Bronze level, Toastmasters in French and English, 2017
- Mentored Toastmasters members in achieving their communication and leadership goals
- Current executive member of both my English and French Toastmasters clubs
- Organized, trained and conducted observer and game advisor clinics

PROFESSIONAL EXPERIENCE

- Application Analyst, Intelrad Medical Systems, 2011 – present
- Real Estate Broker, Royal LePage, 2010 – 2013
- NOTES/NT Administrator, Systematix (Client: ABB Inc.), 2000-2001
- Lotus Notes and Novell Administrator, ISM Travel & Transportation (Air Canada), 1996-1999

TRAINING AND EDUCATION

- Nuance PS360 Partner Certification: Support, 2017
- Network and Administration Support, AEC, Dawson College, 2011
- Real Estate Broker, Collège de l'immobilier du Québec, 2009
- International Special Events Society – Jack and Anne Morton Event Management Certificate Program Scholarship, George Washington University, 2003